Cats \& Dogs from Rabies Free Countries Category 2

## INSTRUCTIONS FOR COMPLETING PERMIT APPLICATION FORM - Please read

Please keep these notes. Detach prior to sending the rest of the application to MPI.

1. We recommend sending the signed and completed import application at least 6 weeks prior to departure to allow time for assessment and processing. It takes a minimum of 10 working days to process a complete import application once all the correct documentation has been received. Please submit all the required documentation with your application (see checklist on page 2)
2. Original documents are not required to issue the permit. The permit is issued pursuant to the Biosecurity Act, 1993
3. Please send your application and documents via email attachment(s) where possible, although fax and post are acceptable. Please use only one method as this will prevent import application duplication. Please print clearly - any errors may result in delayed processing or reissue of permit at importer's cost
4. Please ensure you have read and understood both the Import Health Standard and the Guidance Document for Cats and Dogs. The dogs and cats FAQ's are very helpful, and are intended to clarify most questions pet importers may have
5. We have included the following table to help you when completing the permit application form

## Importer details

The importer details must be the address where you intend to reside in New Zealand. Email: Your permit will be emailed to the provided email address(es). An email copy is acceptable for importation into New Zealand.

## Description of animal(s)

Multiple pets that are travelling and arriving at the same time can be listed on one import permit. Please ensure the microchip number is listed correctly on the import application, tests and treatment results. If your pet has more than one microchip, please list all microchips in the 'microchip number' field.

## Exporter details

The exporter details must be your international residential address. Country of export: The country your pet(s) has continuously resided in for six months prior to export to New Zealand.
Pet Transporter Company Details (if applicable)
Please complete only if you are using a pet exporter (this is recommended)
Payment details \& Importer Declaration
Must both be signed to validate permit application form

## How long is my permit valid for?

The import permit is valid for 10 days from the entry date. The entry date is based on the quarantine booking confirmation. Hence, you have a 10 day window to import your pet(s) provided all the tests and treatments are valid at the time of export to New Zealand.

Should your pet(s) be rescheduled to arrive earlier than the entry date or after the expiration date listed on the import permit, then you will need to apply for a new permit. If this is required, please send an email request for MPI to process a new permit. This email should include:

- An updated booking confirmation with the new arrival date.
- A copy of your existing permit.
- The payment details page of the permit application form (costs are detailed in payment section of application).


## 7. If you are importing an assistance or guide dog

Please read the Import Health Standard and "Assistance Dogs" section in the Guidance Document.
The Importer details on the import application should be the address where your assistance dog will be home quarantined. Hence, it is recommended your home quarantine location is arranged prior to submitting your application. You will need to contact MPI should the address change.

There is no charge for an assistance dog import permit. Your import permit will be valid for 30 days from the entry date.

## APPLICATION CHECKLIST - Please read

## Cats and dogs from category 2 countries

$\square$ Quarantine booking confirmation
Please include only the booking confirmation letter - this can be obtained from one of the MPI-approved quarantine facilities listed on this form (page 5). The facility will issue you a letter confirming availability of space for the animal(s) at the time of importation.

## Assistance dogs

## For assistance dogs

Official documentation from a member school of the International Federation of Guide Dog Schools or from a recognised and accredited assistance organisation that states that the dog has been in the service of its handler at and/or under the supervision of the school for at least six months prior to the date of importation.

## Application for Permit to Import

Cats \& Dogs from Rabies Free Countries Category 2
OFFICE USE: DR DOE

## PERMIT APPLICATION FORM - Please print clearly

## Importer Details

First name:
Surname:
Mobile:

| Physical Address: | This must be a New Zealand residence |
| :--- | :--- |
| Importer Email: | Must be active in New Zealand |
| Email: <br> (Where permit will be sent) |  |

## Description of Animals

| Species $^{1}$ | Breed $^{2}$ | Microchip Number |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |
|  |  |  | Age (years) | M/F $^{4}$ | N/E $^{5}$ |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. Must be members of the species Canis familiaris (domestic dog) or Felis catis (domestic cat).
2. Dogs of the following breeds or types (including crosses) cannot be imported unless previously registered in New Zealand: American Pit Bull Terrier, Dogo Argentino, Japanese Tosa, Brazilian Fila, and Perro de Presa Canario.
3. Please include all microchips of each animal if they have more than one implanted
4. Male or Female
5. Neutered or Entire

## Exporter Details

| Full name: |  |  |
| :--- | :--- | :--- |
| Physical Address: | This must be overseas residential address |  |
|  |  |  |
| Country of export: |  | Phone: |

Growing and Protecting New Zealand

| Email: | Mobile: |
| :--- | :--- | :--- |

Pet Transporter Company Details If applicable

| Company name: |  | Company contact: |
| :--- | :--- | :--- |
| Physical Address: |  |  |
| Country: |  |  |
| Email: |  |  |

Payment Details Please note this application will not be processed without a signature
Permit Fee: NZ\$220.74 (inc GST)
Fee is payable for new permits, amendment requests, and renewals. This fee is associated with the processing of a permit application, regardless of issue status and is payable on demand. In addition, if processing your application takes longer than 1.5 hours, an hourly rate of $\$ 117.61$ (inc GST) will apply. You will be contacted by the Animal Imports team if this is required.

My preferred payment option is:Cheque Payable to: Ministry for Primary Industries (MPI) New Zealand
$\square$ Credit Card

| $\square$ | Visa |
| :--- | :--- |
| Mastercard |  |
| $\square$ | Receipt required |

Office Use
Permit No:
Receipt No:

Credit Card number: Visa or Mastercard ONLY


Signature:
Name:
Date:

Importer Declaration Please note this application will not be processed without a signature

## I/we:

1. Declare that the information provided in this application is true and accurate to the best of my/our knowledge,
2. Agree to pay the permit fee, regardless of issue status, and all costs associated with the importation of the goods listed on this application,
3. Agree to indemnify MPI against all costs, whether commission, legal fees or otherwise incurred by MPI or MPI's duly authorised agents relating to the recovery of any monies, goods or services owed by me/us to MPI,
4. Irrevocably authorise any person or company to provide you with such information as you may require in response to your credit enquiries.
5. Authorise MPI to furnish to any third party details of this application and any subsequent dealings that I/we may have with MPI as a result of this application being actioned by MPI

Signature:
Name:
Date:

Where to Send this Application Please note email is preferred method for submission

Email: animalimports@mpi.govt.nz
Fax: +6448940733

Mail: Animal Imports, L18
MPI New Zealand
PO Box 2526
Wellington 6140
New Zealand

## QUARANTINE FACILITIES

Please note: Cats and dogs must be quarantined at one of these MPI approved facilities. Other than officially recognised assistance dogs, there are no exceptions from this requirement.

## For both cats and dogs:

## Qualified Pet Services

150 Airfield Road
Takanini
Auckland
New Zealand
Proprietors: Vicky and John Lee
Ph +64 92999539
Fax +64 92999539
E-mail qualifiedpetservices@gmail.com
Website www.qualifiedpet.co.nz
Pethaven Quarantine Services
71a Homestead Road
RD 1 Pokeno
Auckland
New Zealand
Proprietor: Robyn van den Brink
Ph + 6492336301
Fax +64 92336302
E-mail pethaven@xtra.co.nz
Website www.pethavenkennels.co.nz

## Canterbury Quarantine Services Ltd

Highfield Road
Aylesbury
PO Box 23158
Christchurch
New Zealand
Proprietors: Mark and Karen Bayliss
Ph +64 33181279
Fax +6433181289
Email wumba@xtra.co.nz
Website www.canterburyquarantine.co.nz

## Shado-Lans Quarantine Facility

773 State Highway One
RD 31
Levin
New Zealand
Proprietors: Denise and John Clark
Ph +64 63626184
Fax +6463626185
Email shado-lans@xtra.co.nz
Website www.shado-lans.co.nz

## IMPORTER INFORMATION

## Privacy Act 1993

The information on this form is required to enable the Director-General of the Ministry for Primary Industries, or a duly authorised delegate, to consider whether or not to issue a permit under the Biosecurity Act 1993.
The agency collecting and holding this information is: Animal Imports, Animal \& Animal Products Directorate, Ministry for Primary Industries, Pastoral House, 25 The Terrace, PO Box 2526, Wellington 6140. Ph: +64 4894 0100, Fax: +64 48940733.
You have rights of access to, and correction of, personal information supplied in this form as provided by the information privacy principles in section 6 of the Privacy Act 1993. In addition, it is your responsibility to ensure that your consignments comply with the Hazardous Substances \& New Organisms Act 1993, Convention of International Trade in Endangered Species requirements, and New Zealand Customs Service requirements.

